

GDPR services that assist your business in reviewing information management activities to ensure they align with privacy initiatives and comply with GDPR requirements.

What is GDPR & who does it apply to?

The EU General Data Protection Regulation (**GDPR**) is the biggest change in data protection regulation for many years. From 25 May 2018, any business that stores or processes personal information will need to be in full compliance with the new rules of **GDPR**. Designed to standardise and improve upon multiple uneven local data protection regulations across Europe, any non-compliance will result in severe fines and penalties.

GDPR applies to any business that controls or processes personal data. As either a “controller” or “processor” you will almost certainly be subject to **GDPR**. **GDPR** applies to organisations operating within the EU and organisations outside the EU that offer goods and services to EU citizens.

Whose information does GDPR apply to?

GDPR applies to “personal” data such as name, address, e-mail etc. In other words any data that can be attributed to a living individual. Further safeguards are required for “sensitive personal data” such as health information, genetic or biometric data.

How do I ensure GDPR compliance?

Awareness

Ensure staff are aware of the GDPR requirements and how it affects their working practices.

Information

Document what information you hold, where it came from and who you share it with.

Privacy

Review your existing data privacy procedures to ensure that these will meet GDPR standards.

Right to be forgotten

Consider how you will identify and delete personal data when requested.

Access requests

How will individuals' data access requests be handled within the GDPR legislation time scales?

Consent

Has this been granted and are existing procedures robust enough for the GDPR?

Data loss

Ensure that appropriate measures are in place to protect personal data.

Data protection officer (DPO)

Someone in your organisation should be designated overseer and take charge of the new data protection procedures. You may need to appoint a Data Protection Officer.

Legal

Review the legal grounds that are in place for holding personal data.

Young people

look at the ages of the individuals whose data you hold. Legal or parental consent needs to be in place.

Privacy by design

New procedures for data gathering will need to ensure that personal data is protected as it is gathered.

International

Consider where your data will be stored and processed, review the data protection legislation at these locations.

How does GDPR affect individuals' rights?

GDPR provides the following rights for individuals:

1. **The right** to be informed
2. **The right** of access
3. **The right** to rectification
4. **The right** to erasure
5. **The right** to restrict processing
6. **The right** to data portability
7. **The right** to object
8. **Rights in** relation to automated decision making and profiling

What happens if i dont comply?

Failure to comply with **GDPR** can lead to serious repercussions. Fines and penalties have significantly increased above those of existing legislation, rising up to €20 million or up to 4% of the previous year's annual turnover, whichever is greater. In addition, any adverse publicity relating to non-compliance could naturally lead to a loss of reputation and fall in customer confidence, something which would almost certainly affect business income.

How Kindus can help

Kindus have a wealth of experience in ensuring that businesses comply with the upcoming regulations through gap analysis, data security provision, advice and staff training. We have organised Privacy Impact Assessments (PIAs) to analyse the data held within organisations, identifying the degree of risk to that data and the measures to put in place to protect it. We provide ISO 27001 consultation and certification services, with the ISO 27001 demonstrating a benchmark of good working practice and includes an audit of data held, risks and security procedures. Kindus also supplies and supports data classification software. This software ensures that the identification and control of personal data is significantly improved.